
DATE

NAME

ADDRESS

CITY, ST ZIP

Dear FIRST:

Thank you for your willingness to serve as a coach for the _____ recreational sport club (the "Club") at Lewis University ("Lewis"). This letter provides information about some important Lewis policies, obtains your agreement to these policies, and outlines your responsibilities as coach for the Club.

You agree to:

- ◁ Attend and supervise the Club's competitions and practices;
- ◁ Conduct yourself in a manner consistent with the values and mission of Lewis University;
- ◁ Comply with all rules and regulations as set forth in Lewis' Club Sports Manual, as well as the policies and procedures of Lewis University, and the Lewis University Student Handbook, all of which are subject to revision from time to time (collectively, "Lewis Policies");
- ◁ Provide adequate supervision of students during practices and games to ensure compliance with Lewis Policies;
- ◁ Return all keys, Lewis ID cards and Lewis property, if any, at the conclusion of this Agreement or upon request at any time.

The term of this agreement is for the ____/____ academic year. In consideration of your services, you will be paid a total of \$_____, payable within thirty (30) days of the Club's final game of the season. Lewis reserves the right to terminate this Agreement at any time should: (1) the Club lose recognition from Campus Recreation; (2) Coach breaches any term or condition of this Agreement or violates any Lewis Policy, or federal, state or local law; or (3) at Lewis' sole discretion. In the event that Lewis terminates this Agreement pursuant to (1) or (3), above, Lewis agrees to pay Coach for services rendered through the date of termination and to reimburse Coach for any approved expenses that are non-refundable. This Agreement cannot be renewed without written agreement by both parties.

In performing the services described in this Agreement, you shall at all times be acting as an independent contractor and not as an agent, employee or servant of Lewis. You do not have an employment relationship with Lewis, and you are not authorized to act in any way on behalf of Lewis in business matters, or to bind Lewis to any agreement. You are not authorized to speak publicly on behalf of Lewis. You are not eligible for any benefits, including, but not limited to, vacation pay, paid sick leave, retirement benefits, social security, workers compensation, health, disability, professional malpractice or unemployment insurance benefits or other employment benefits of any kind. Lewis will not withhold any sums for income tax, unemployment insurance, social security, or any other pursuant to any law or requirement of any governmental body. You agree to indemnify and hold Lewis harmless from any and all liability

